

KEARBY WITH NETHERBY PARISH COUNCIL

DRAFT

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD AT SICKLINGHALL VILLAGE HALL ON WEDNESDAY, 20TH MAY 2026 AT 7.30PM

Present: Guy Townsend (Chair), Graham Swires, Robin Irwin, Siobhan Park (Councillors) and Julie Clegg (Clerk)

In attendance: Cllr Andy Paraskos (North Yorkshire Council)

1. Election of Chairman

It was proposed (by Robin Irwin), seconded (by Siobhan Park) and agreed that Guy Townsend be re-elected as Chairman.

2. Election of Vice Chairman

It was proposed (by Guy Townsend), seconded (by Siobhan Park) and agreed that Graham Swires be re-elected as Vice Chairman.

3. Note apologies and reasons for absence

None noted.

4. Approve and sign the minutes of the previous Ordinary Meeting of the Parish Council of 18th March 2026

The minutes of the meeting held on 18th March 2026 were agreed and signed by the Chair as a true and accurate record of the meeting.

5. Note matters arising from the minutes of the previous Ordinary Meeting of the Parish Council of 18th March 2026

None noted.

6. Note any declarations of interest

None declared.

7. Planning applications

a. To consider new applications

- i. 26/02178/FUL: Change of use of paddock land to domestic garden at Cliff House, Kirkby Lane – the Parish Council considered this application and **RESOLVED** to respond to the Planning Department that it neither objected to nor supported the application - **PERMITTED**

b. To note updates

- i. 26/00345/FUL: Demolition of existing detached garage and construction of new replacement agricultural feed store and garage at Le Principe, Kearby Cliff – PERMITTED
- ii. ZC25/01668/FUL: Demolition of storage building and erection of self-build dwelling with associated work at Barrowby Grange – PERMITTED.

2. Finance report

- a. The Clerk noted that the bank balance at 31st March 2026 was £3,931.45.
- b. To approve the following invoices for payment:
 - i. £23 – Sicklinghall Village Hall – venue hire May meeting
 - ii. £150 – YLCA – annual subscription
 - iii. £24 – Vision ICT Ltd – website
 - iv. £479.29 – Clear Councils – annual insurance premium
 - v. £90 – Ian Smithson – annual internal audit
 - vi. £283.22 – Julie Clegg – wages
- c. The accounts for year ended 31st March 2026 were considered and APPROVED by the Chair.
- d. It was RESOLVED that the internal audit will be carried out this year by Ian Smithson (an Approved Panel member) who carried out this PC's accounts last year.
- e. **IT WAS RESOLVED**
 - i. that Kearby with Netherby Parish Council is exempt from external audit for the year 2025/26 as its annual turn-over does not exceed £25,000;
 - ii. that Annual Internal Audit Report for 2025/26 included at page 4 of the Annual Governance and Accountability Return 2025/26 be noted;
 - iii. that Kearby with Netherby Parish Council approve Section 1 Annual Governance Statement 2025/26 for Kearby with Netherby Parish Council on page 5 of the Annual Governance and Accountability Return 2025/26;
 - iv. that Kearby with Netherby Parish Council approve Section 2 Section 2 - Accounting Statements 2025/26 for Kearby with Netherby Parish Council on page 6 of the Annual Governance and Accountability Return 2025/26;
 - v. that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, [SI 2020/404 The Accounts and Audit \(Coronavirus\) \(Amendment\) Regulations 2020](#) and the Transparency Code for Smaller Authorities, Kearby with Netherby Parish Council will publish the following documents on a public website:
 - 1. Certificate of Exemption,
 - 2. Annual Internal Audit Report 2025/26,
 - 3. Section 1 – Annual Governance Statement 2025/26,
 - 4. Section 2 – Accounting Statements 2025/26, page 6
 - 5. Analysis of variances

- 6. Bank Reconciliation to 31st March 2026
- 7. Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.
- f. IT WAS AGREED that the insurance from 1st June 2026 should be taken out with Clear Insurance Management Limited and a cheque be issued.

3. To consider highways issues

None noted.

4. To note correspondence received

None noted.

5. Other matters

- a. Defibrillator
Ongoing

ACTION: Clerk to progress

6. Open Forum

None.

7. To note agenda items for next meeting

None noted.

8. Date of next meeting

The meeting closed at 8.00pm. These are draft minutes of the Annual Meeting of the Parish held on 20th May 2026 which are due to be approved at the next meeting on Wednesday, 16th September 2026.

Guy Townsend
(Chairman)