

KEARBY WITH NETHERBY PARISH COUNCIL

DRAFT

MINUTES OF THE COMBINED ANNUAL AND ORDINARY MEETINGS OF THE PARISH COUNCIL HELD AT THE STABLES, MAUSTIN PARK ON MONDAY, 12TH MARCH 2018 AT 7.30PM

Present: Daniel Martin (Chair), Robin Irwin, Guy Townsend, Angela Rickards, Graham Swires (Councillors), Julie Clegg (Clerk)

In attendance: Shirley Fawcett (District Councillor), Cliff Trotter (County Councillor), Andy Paraskos (County Councillor) and a number of residents

ANNUAL PARISH MEETING MINUTES

- 1. Sign the minutes of the previous Annual Parish Meeting of 15th May 2017**
The minutes of the Annual Parish Meeting held on 15th May 2017 were agreed and signed by the Chair as a true and accurate record of the meeting.
- 2. Matters arising from the previous Annual Parish Minutes of 15th May 2017**
None.
- 3. Annual Report of the Chairman of the Parish Council**
The Chair reported on the routine on-going activities and responsibilities of the Parish Council throughout this financial year 2017/2018.

ACTION: Copy of annual report to be appended to these minutes

ORDINARY PARISH MEETING MINUTES

- 1. Apologies and reasons for absence**
None.
- 2. Declaration of interests**
None declared.
- 3. Sign the minutes of the previous meeting of 13th November 2017**
The minutes of the meeting held on 13th November 2017 were agreed and signed by the Chair as a true and accurate record of the meeting.
- 4. Matters arising from the previous minutes of 13th November 2017**
Regarding possible additional signage for "Passing Places" along Barrowby Lane, possible dates for a Litter Pick, Transparency Code for Smaller Authorities and Community Defibrillator; these matters are dealt with further in the main meeting.

5. Planning applications

It was noted that:

a. New applications

- i. 17/05296/FUL: Land comprising field at 434256 447482 Kirkby Lane, Kearby – formation of new agricultural vehicle access – [the Parish Council commented to HBC that it objected to the application] – SUBSEQUENTLY APPROVED
- ii. 17/05210/FUL: Low Barrowby Farm, Spring Lane, Kearby – demolition of outbuildings, conversion of agricultural building to form 1 no. dwelling, erection of garage and plant room with link extension, 1 no. two storey extension, formation of access and gateway, boundary wall and associated boundary treatments, fenestration and rooflights; alteration of fenestration and landscaping (Revised Scheme) – [the Parish Council commented to HBC that it would neither object to nor support the application – on account of not being able to distinguish between this and the previous application] – SUBSEQUENTLY REFUSED
- iii. 17/05569/DVCON: The Riddings, Spring Lane, Kearby – deletion of condition 2 (patio) and 3 (garage extension) of permission 17/02571/FUL to allow the retention of the patio and garage extension - [the Parish Council commented to HBC that it would neither object to nor support the application] – PENDING
- iv. 17/05412/FUL: Foxley Henning, Mill Lane, Kearby – erection of two storey extension and alterations to fenestration - [the Parish Council commented to HBC that it had no objections] – SUBSEQUENTLY APPROVED

b. Updates

- i. 17/04862/FUL: Rooksfield Farm, Gill Lane, Kearby – retrospective application for the retention of agricultural building adjoining an existing stable building – NO UPDATE
- ii. 17/04860/CLEUD: Rooksfield Farm, Gill Lane, Kearby – Certificate of Lawful Use or Development - GRANTED

c. Enforcement Notices

- i. Re the container at the top of Kearby Cliff. No further update but remains “under enforcement”.

There were no other Planning Applications to consider.

6. Highways

a. Litter Pick

A date for the Litter Pick was set for Sunday, 15th April at 10am – volunteers should meet at one of the Parish Notice Boards.

ACTION: The Clerk to obtain litter pickers and hi-vis jackets from Harrogate Borough Council (to be stored at the Chair's house) and distributed on the day

ACTION: The Clerk to contact the Clerk at Kirkby Overblow to suggest they also conduct a little pick on that date

ACTION: The Clerk to advertise in advance on the notice boards

b. Passing Places

The Chair and Guy Townsend ("GT") met with Councillor Cliff Trotter on site at Kirkby Lane. Evidently, there is no money to erect "Passing Place" signs on Barrowby Lane and Kirkby Lane. In any event, the stretch of road is within Kirkby Overblow's jurisdiction.

Prior to this the Clerk had contacted Highways regarding this matter and was informed that the existing passing places are considered "informal" and any improvements are being confined to locations where "casualty reduction or congestion relief" could be achieved. It was noted that only one collision had occurred on this route in the last 3 years and it had not been associated with the exiting of an informal passing place.

ACTION: Clerk to contact Kirkby Overblow's Clerk to offer support if they were to choose to lobby the Borough Council, however, our support could not include financial support

The Chair offered an update on the layby (grit store) at the top of the hill. It has grown substantially over the years and continues to increase in size and does rather encourage people to use it as a layby to park vans, etc. HBC have indicated that they will not give it up as a grit store, but they have agreed to a reduction in its size. In the meantime, given that grit has not been deposited on this site for a number of years, the Parish Council wishes to commence remedial works on the land. Councillor Cliff Trotter has a verbal confirmation that we can, at our expense, carry out remedial works. We would like an acknowledgement in writing of that conversation so we cannot be accused of interfering with the highway. Ideally a simple email from Highways to say that they are happy for the Parish to remediate the grass verge whilst maintaining the field access and that we do so in the full knowledge that the Highways Department may at any time come along and tip the grit on the newly created verge. In undertaking the remediation we will not at any time impede or interfere with the carriageway.

ACTION: Clerk to seek agreement in writing from Councillor Trotter/Area 6

7. Other matters

a. Elections

There will be Local Elections on 3rd May and all Councillors (Parish, District and Councillor) will be subject to the election process. The Clerk distributed nomination paper packs to the Councillors for completion.

Cllr Fawcett announced her forthcoming retirement as District Councillor and this Parish Council offered its congratulations and thanks for her considerable contribution to Parishes throughout the area. # #

b. Crime figures

The Chair reviewed the published crime figures from November and December 2017 and January 2018.

c. Transparency Code for Smaller Authorities: update on application for funding

The Clerk purchased a laptop together with associated software and internet security and a scanner/printer. In addition, a website will be designed and built, and email accounts set up and a suitable designer has been identified for this.

ACTION: Clerk to arrange for website design

d. Community Defibrillator

Angela Rickards (“AR”) noted that we needed a report from Maustin Park on the current status of the defibrillator and she would contact Robert Lynch to arrange for this. In the meantime, AR had considered the cost of spare parts for the ongoing operation of the defibrillator: a battery (£200) to be replaced every 5 years or so and replacement pads (£30) to be replaced every 2 years.

e. Parish News: next article

I was noted that the Clerk would write an article for the Village News. Subject matter to be determined and supplied by Councillors and Parishioners in due course.

ACTION: Clerk to write an article for the Village News

8. Correspondence received

a. Harrogate District Local Plan – publication and consultation

The Parish Council had received correspondence from Harrogate Borough Council regarding the publication of the District Plan and associated consultation. It was considered that there is unlikely to be any direct impact on the Kearby Community.

b. Removal of recycling bring bank at Maustin Park

The Parish Council received correspondence concerning the removal of the bring bank at Maustin Park which was noted.

9. Parish Clerk

- a. The Clerk’s wages to 9 March 2018 were approved.

10. Finance report

a. Bank balances and bank reconciliations

- i. The Treasurer noted that the bank balance at 12 March was £1299.44.

- b. The following invoices were approved for payment:
 - i. £807.15 – Julie Clegg – salary and reimbursement of costs re purchase of laptop and scanner.

11. Open Forum

- a. Speeding – what can done? It was noted that the speed limit throughout the area is 60mph and, again, it was felt that this was too fast.
- b. Notice Boards – it was noted that people keep putting advertising in them – if the Clerk finds any advertising which is obscuring Parish Council business, it will be removed.
- c. Dog bins were discussed but it was felt that there was no collective will to get involved with them.
- d. Methodist Chapel is now being kept open and it was noted as a positive development by the Parish Council. Now, however, with increasing numbers in the congregation, there is growing problem with parking. Resident, Ruth Wilkinson, to find out who owns the adjacent land with a view to asking if it can be used for parking on Sundays.
- e. Harewood Bank – the turn-off to Arthington continues to present problems – however, the Clerk noted that this issue was not within this Parish Council’s jurisdiction. If, perhaps, a nearer Parish Council were to complain, we would then support them.
- f. Snow plough – Hedley Saville noted that, whilst he was in possession of a Council owned snow plough, he had not been allowed to use it – not enough snow and insurance!

12. Items for the next meeting

None carried forward

13. Date of next meeting

Monday, 14 May 2018 at 7.30pm.

Monday, 10 September 2018 at 7.30pm

Monday, 26 November 2018 at 7.30pm

The meeting closed at 8.52pm. These are draft minutes of the Parish Council meeting held on 12 March 2018 which are due to be approved at the next meeting on 14 May 2018.

D Martin
(Chairman)