

## **KEARBY WITH NETHERBY PARISH COUNCIL**

**DRAFT**

MINUTES OF THE COMBINED ANNUAL PARISH MEETING AND  
ORDINARY MEETING OF THE PARISH COUNCIL  
HELD AT THE STABLES, MAUSTIN PARK  
ON MONDAY, 11<sup>TH</sup> MARCH 2019 AT 7.30PM

**Present:** Daniel Martin (Chair), Angela Rickards, Robin Irwin, Guy Townsend, Graham Swires (Councillors) and Julie Clegg (Clerk)

**In attendance:** 11 residents

### **ANNUAL PARISH MEETING MINUTES**

**1. Sign the minutes of the previous Annual Parish Meeting of 12<sup>th</sup> March 2018**

The minutes of the Annual Parish Meeting held on 12<sup>th</sup> March 2018 were agreed and signed by the Chair as a true and accurate record of the meeting.

**2. Matters arising from the previous Annual Parish Minutes of 12<sup>th</sup> March 2018**

None.

**3. Annual Report of the Chairman of the Parish Council**

The Chair reported on the routine on-going activities and responsibilities of the Parish Council throughout this financial year 2018/2019.

**ACTION: Copy of annual report to be appended to these minutes**

### **ORDINARY PARISH MEETING MINUTES**

**1. Apologies and reasons for absence**

Apologies were received from Cllr Andy Paraskos and Cllr Cliff Trotter.

**2. Sign the minutes of the previous meeting of 26<sup>th</sup> November 2018**

The minutes of the meeting held on 26<sup>th</sup> November 2018 were agreed and signed by the Chair as a true and accurate record of the meeting.

**3. Matters arising from the previous minutes of 26<sup>th</sup> November 2018**

None.

**4. Declaration of interests**

None declared.

**5. Planning applications**

It was noted:

a. New applications

- i. **19/00763/TPO: Cliff House, Barrowby Lane** – felling of 1 x sycamore tree T1 of TPO 132015. The Parish Council considered the application and **IT WAS RESOLVED to object to the application on the basis that (whilst the tree is diseased, it is not dying) it is not**

considered to be unsafe and presents only a moderate risk (according to an independent report). Where a TPO is present, and permission is granted to remove a tree, the owner is obliged to plant a new one in its place. In this instance, the Applicant has applied to fell the tree but does not wish to replace it.

**ACTION:** Clerk to respond to Planning Department with decision

- ii. **18/04929/PBR: Barrowby Grange, Barrowby** – prior notification for the conversion of agricultural building to form 1 dwelling with associated building works - [the Parish Council commented to HBC that it objected to the application] – THE APPLICATION HAS SINCE BEEN WITHDRAWN.
  - iii. **18/05179/FUL: Cliff House Farm, Mill Lane, Kearby** – conversion of 2 no. barns and 1 no. outbuilding to form 3 no. dwellings widening of existing access from Chapel Hill/Gill Lane and formation of landscaping and parking areas (revised scheme) – [the Parish Council commented to HBC that it had no objections]. AWAITING DECISION.
- b. Updates
- i. **18/01098/CLOPUD: Land Comprising Field at 434217 447637 Kirkby Lane, Kearby** – application for a certificate of lawfulness for the erection of agricultural building – [the Parish Council commented to HBC that it objected to the application] – NO FURTHER UPDATE AVAILABLE.
  - ii. **17/04862/FUL: Rooksfield Farm, Gill Lane, Kearby** – retrospective application for the retention of agricultural building adjoining an existing stable building. REFUSED AND SUBSEQUENTLY APPEALED BY APPLICANT. AWAITING DECISION.
  - iii. **18/04575/FUL: Barrowby Manor, Moor Lane, Barrowby** – conversion of outbuildings to provide ancillary living accommodation including alterations to fenestration, installation of rooflights and formation of a terrace. PERMITTED.
- c. Enforcement Notices
- i. Regarding the container at the top of Kearby Cliff – there is a long-standing enforcement notice in place but no further action has been taken and no further update is available at this time.

There were no other Planning Applications to consider.

## 6. Finance report

- a. Bank balances and bank reconciliations  
The Clerk noted that the bank balance at 31<sup>st</sup> December 2018 was £3,044.49.
- b. The following invoices were approved for payment:
  - i. £40 – Information Commissioner’s Office – data protection registration fee;
  - ii. £238.83 – Julie Clegg – wages.

## 7. Parish Clerk

The Clerk's wages to 8<sup>th</sup> March 2019 were approved.

**ACTION: Clerk to arrange a date for an appraisal with the Chair**

## 8. Highways [see separate note attached]

### a. "SLOW" Road Markings

Guy Townsend ("GT") reported that he had met with Cllr Trotter with a view to having some "SLOW" signs painted on the road outside the Methodist Chapel. [Separately, Cllr Trotter has indicated, however, that there are no resources available for this.]

### b. Safety A61

Just outside our parish, it was noted by GT that pulling out of or into both Dunkeswick Lane and Swindon Lane presents a significant danger. [Fatal accident noted here recently.]

**ACTION: Clerk to speak to Cllr Trotter concerning what, if anything, can be done about this**

### c. Heavy vehicles driving on verges

GT noted that, where the hay bales are stored on land adjacent to the Methodist Chapel, damage to the land (grass and verges) had been caused by heavy tractor and trailer.

**ACTION: Chair to establish who owns the land before proceeding**

### d. Speeding on Spring Lane

The Clerk noted the correspondence received from a resident via the website. The Parish Council will report this but would expect that little can be done, since the speed limit on this road is set at 60mph.

**ACTION: Clerk to speak to Cllr Trotter about speeding generally and what can be done**

### e. Litter Pick

A date for a community litter pick was set for 10am on Saturday, 13<sup>th</sup> April 2019.

**ACTION: Clerk to advertise locally and arrange for litter pickers and hi-viz jackets via HBC**

## 9. Correspondence received

- a. A letter was received from the organisers of Harewood Hill Climb noting dates for 2019 events. The Clerk has posted these dates to the website and in the notice boards.

## 10. Other matters

### a. Crime figures

The Chair reviewed the published crime figures from November 2018 to January 2019 (although November were not available and January had not yet been released).

### b. Change of banking correspondence address

The Parish Council RESOLVED to write to the Bank to change the correspondence address for its account to the Clerk's address.

**ACTION: Clerk to write to the Bank**

c. Bulbs

HBC have offered spring planting bulbs again. The Parish Council decided to take daffodils this year.

**ACTION: Clerk to respond to HBC**

d. Community defibrillator

The Clerk met with a representative of Maustin Park and a local electrician to identify a suitable place to situate the defibrillator. It was agreed that the Day Room at Maustin Park was the most obvious and sensible location. The Clerk had contacted HBC again, who are assisting with sourcing a suitable cabinet to house the defibrillator and training.

e. Parish News: next article

It was noted that the Clerk/a Volunteer would write an article for the June/July issue of the Village News (the deadline for copy is 7<sup>th</sup> May: subject matter to be determined and supplied by Councillors and Parishioners in due course but expect to include coffee morning/defibrillator training/how much was raised/peloton racing/horse and car incident, etc.

### **11. Open Forum**

A small number of matters were raised and discussed.

### **12. Items for the next meeting**

None carried forward

### **13. Date of next meeting**

Monday, 13<sup>th</sup> May 2019 at 7.30pm

The meeting closed at 8.25pm. These are draft minutes of the Parish Council meeting held on 11<sup>th</sup> March 2019 which are due to be approved at the next meeting on 13<sup>th</sup> May 2019.

D Martin  
(Chairman)

*AGENDA ITEM 8*

*ITEMS FOR DISCUSSION WITH COUNTY COUNCILLORS ON HIGHWAYS*

a. “SLOW” Road Markings

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c. Heavy vehicles driving on verges

GT noted that, where the hay bales are stored on land adjacent to the Methodist Chapel, damage to the land (grass and verges) had been caused by heavy tractor and trailer. Chair to establish who owns the land before proceeding.

d. Speeding on Spring Lane

The Clerk noted the correspondence received from a resident via the website. The Parish Council will report this but do not expect much can be done, since it is a 60mph road.

Additional:

resurfacing: kearby cliff – patchy - needs doing again!!!!

roads appear to be narrowing – side of road is collapsing

Chapel Hill and Mill Lane – where the postbox is – the pothole – where the tarmac doesn’t extend needs filling in