

KEARBY WITH NETHERBY PARISH COUNCIL

DRAFT

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD AT THE STABLES, MAUSTIN PARK
ON MONDAY, 13TH MAY 2019 AT 7.30PM

Present: Daniel Martin (Chair), Angela Rickards, Robin Irwin, Guy Townsend, Graham Swires (Councillors) and Julie Clegg (Clerk)

In attendance: 13 residents

1. Election of Chairman

It was proposed (by Guy Townsend), seconded (by Angela Rickards) and agreed that Daniel Martin be re-elected as Chairman.

2. Apologies and reasons for absence

Apologies were received from Cllr Cliff Trotter and Cllr Andy Paraskos.

3. Election of Vice Chair

It was proposed (by Daniel Martin), seconded (by Robin Irwin) and agreed that Angela Rickards be re-elected as Vice Chairman.

4. Sign the minutes of the previous meeting of 11th March 2019

The minutes of the meeting held on 11th March 2019 were agreed and signed by the Chair as a true and accurate record of the meeting.

5. Matters arising from the previous minutes of 11th March 2019

None.

6. Declaration of interests

None declared.

7. Planning applications

It was noted:

a. New applications

- i. **19/01597/TPO: Barrowby Brow** – felling of 1 x Beech, 1 x Silver Birch and 1 x Rowan tree and crown reduction (to 8-10m) of 1 x Beech tree within W1 of Tree Preservation Order 10 1998. The Parish Council considered the application and IT WAS RESOLVED to neither object to nor support the application but sought safeguards around Tree T4.

b. Updates

- i. **19/00763/TPO: Cliff House, Barrowby Lane** – felling of 1 x sycamore tree T1 of TPO 132015 - REFUSED.
- ii. **18/05179/FUL: Cliff House Farm, Mill Lane, Kearby** – conversion of 2 no. barns and 1 no. outbuilding to form 3 no. dwellings widening

of existing access from Chapel Hill/Gill Lane and formation of landscaping and parking areas (revised scheme) – [the Parish Council commented to HBC that it had no objections] - AWAITING DECISION.

- iii. **18/01098/CLOPUD: Land Comprising Field at 434217 447637 Kirkby Lane, Kearby** – application for a certificate of lawfulness for the erection of agricultural building – [the Parish Council commented to HBC that it objected to the application] – NO FURTHER UPDATE AVAILABLE.
- iv. **17/04862/FUL: Rooksfield Farm, Gill Lane, Kearby** – retrospective application for the retention of agricultural building adjoining an existing stable building. REFUSED AND SUBSEQUENTLY APPEALED BY APPLICANT. PERMISSION GRANTED.
- c. Enforcement Notices
 - i. Regarding the container at the top of Kearby Cliff – there is a long-standing enforcement notice in place but no further action has been taken and no further update is available at this time.

There were no other Planning Applications to consider.

8. Finance report

- a. Bank balances and bank reconciliations

The Clerk noted that the bank balance at 31st March 2019 was £2765.66.
- b. The following invoices were approved for payment:
 - i. £122 – Yorkshire Local Councils Association – annual subscription [PAID];
ACTION: CLERK TO LOOK INTO WHY THIS IS SO MUCH MORE THAN LAST YEAR
 - ii. £207.05 – BHIB – Local Councils Insurance Renewal;
 - iii. £21.60 – Vision ICT – email hosting; and
 - iv. £267.05 – Julie Clegg – wages.
- c. The accounts for year ended 31st March 2019 were considered and APPROVED by the Chair.
- d. It was noted that the internal audit will be carried out on 21st May by Ian Smithson (an Approved Panel member) who has carried out Sicklinghall PC's accounts for a number of years. He will charge £70.
- e.
 - i. The Annual Governance Statement 2019 was APPROVED and signed off by the Chair and the Clerk; and
 - ii. The Accounting Statements of the Annual Return for the year ended 2019 was APPROVED and signed off by the Treasurer and the Chair.
- f. IT WAS AGREED that the insurance from 1st June 2019 should be taken out with BHIB and a cheque be issued.

9. Parish Clerk

The Clerk's wages to 10th May 2019 were approved.

ACTION: Clerk to arrange a date for an appraisal with the Chair

10. Highways *[see separate note attached]*

- a. GT gave an update on the list given to Cllr Trotter for investigation and action. The resulting response from Highways was that it not considering work on these areas at this time.
- b. Litter Pick
AR noted that the litter pick had been successful despite the turn-out not being as good as last time and at least 12 bin bags of rubbish were collected. It was suggested that we arrange the next date earlier in the year and it was arranged for 13th October 2019.

ACTION: CLERK TO ADVERTISE IN NOTICE BOARDS AND WEBSITE

11. Correspondence received

Email received from YLCA requesting the appointment of the Clerk and a Councillor to represent the Parish Council as voting representatives at its meetings. The Clerk and the Chair AGREED to be appointed.

12. Other matters

- a. Crime figures
The Chair reviewed the published crime figures from February 2019 to April 2019.
- b. Community defibrillator
The Clerk has identified a suitable cabinet to house the defibrillator and the Council AGREED to the purchase of it. A cheque to be raised. The money to pay for the defibrillator was raised at Coffee Mornings held at Maustin Park.
ACTION: CLERK TO PURCHASE CABINET FOR DEFIBRILLATOR AND TO ASK MAUSTIN PARK IF THEY WOULD CONTINUE TO SUPPORT TOGETHER WITH POSSIBLE FUNDING FROM HBC.
- c. Parish News: next article
It was noted that a resident had written an article for the June/July issue on the Litter Pick and JR had supplied photos.

It was noted that the Clerk/a Volunteer would write an article for the August/September issue of the Village News (the deadline for copy is 7th July 2019: subject matter to be determined and supplied by Councillors and Parishioners in due course but expect to include coffee morning/defibrillator training/how much was raised/peloton racing/horse and car incident, etc.

13. Open Forum

A small number of matters were raised and discussed.

14. Items for the next meeting

None carried forward

15. Date of next meeting

Monday, 16th September 2019 at 7.30pm

The meeting closed at 8.25pm. These are draft minutes of the Parish Council meeting held on 13th May 2019 which are due to be approved at the next meeting on 16th September 2019.

D Martin
(Chairman)