

KEARBY WITH NETHERBY PARISH COUNCIL

DRAFT

MINUTES OF AN ORDINARY MEETING OF THE PARISH COUNCIL
HELD AT THE STABLES, MAUSTIN PARK
ON MONDAY, 16TH SEPTEMBER 2019 AT 7.30PM

Present: Daniel Martin (Chair), Angela Rickards, Robin Irwin, Guy Townsend, Graham Swires (Councillors) and Julie Clegg (Clerk)

In attendance: Cllr Cliff Trotter, 6 residents

1. Apologies and reasons for absence

Apologies were received from Cllr Andy Paraskos.

2. Sign the minutes of the previous meeting of 13th May 2019

The minutes of the meeting held on 13th May 2019 were agreed and signed by the Chair as a true and accurate record of the meeting.

3. Matters arising from the previous minutes of 13th May 2019

None.

4. Declaration of interests

GT declared an interest in item 5a.

5. Planning applications

It was noted:

a. New applications

19/03279/FUL: Morcar Hill, Kirkby Lane to Morcar Hill Farm, Kearby – erection of two storey extension. The Parish Council had previously considered this application and had RESOLVED not to object. GT left the meeting room for this item.

b. Updates

i. **19/01597/TPO: Barrowby Brow** – felling of 1 x Beech, 1 x Silver Birch and 1 x Rowan tree and crown reduction (to 8-10m) of 1 x Beech tree within W1 of Tree Preservation Order 10 1998 – [the Parish Council neither objected to nor supported the application but sought safeguards around Tree T4]. APPROVED

ii. **18/05179/FUL: Cliff House Farm, Mill Lane, Kearby** – conversion of 2 no. barns and 1 no. outbuilding to form 3 no. dwellings widening of existing access from Chapel Hill/Gill Lane and formation of landscaping and parking areas (revised scheme) – [the Parish Council commented to HBC that it had no objections]. APPROVED

iii. **18/01098/CLOPUD: Land Comprising Field at 434217 447637 Kirkby Lane, Kearby** – application for a certificate of lawfulness for the erection of agricultural building – [the Parish Council commented to HBC that it objected to the application] – PERMITTED.

- iv. **Low Barrowby Farm** – it was noted that as part of the Planning Permission, landscaping and screening was required to soften the appearance of the barns, however, there is no evidence that this work has been undertaken at this time. It was thought to be, perhaps, too late in the planting season.

ACTION: Clerk to write to the landowner regarding his intentions in this respect

- c. Enforcement Notices
 - i. GT provided an update on the container at the top of Kearby Cliff (see 5 b iii above). He noted that the local authority has now withdrawn the enforcement notice on this plot. The landowner has said that once the new barn is built, the container and all the associated works will be moved to the new barn.

There were no other Planning Applications to consider.

6. Finance report

- a. Bank balances and bank reconciliations

The Clerk noted that the bank balance at 31st August 2019 was £2781.86.
- b. The following invoices were approved for payment:
 - i. £70 – Ian Smithson – internal audit fee
 - ii. £578.40 – Defib Store – defibrillator cabinet purchase
 - iii. £150 – Vision ICT – webhosting 2019/2020
 - iv. £200 - Ned Websdale – defibrillator installation
 - v. £248.10 – Julie Clegg – wages

7. Parish Clerk

The Clerk's wages to 13th September 2019 were approved.

8. Highways

- a. The Clerk noted that she had received a telephone message from NYCC Highways regarding a section of road down which either side the ditches had been dug to such an extent that the works had severely undermined that section of road close to Clap Gate. Highways wanted to confirm the name of the landowner. In the event, the Clerk had returned their call a number of times without success.

Evidently, the landowner had engaged a contractor to dig the ditches along Gill Lane to reduce flooding in his field. The works appear to have been going well up until the point he reached a drain in the ditch. He had attempted to clear the opening to the drain without success. He appears to have gone too far and undermined the road. The Contractor, Yorkshire Water and Highways came out to last week to identify who might be responsible for putting it right. NYCC are to take remedial steps to fill in the ditches. Cllr Trotter and DM to pick this up with Highways again, since it is not clear if Highways are aware of the existence of the drain.

- b. A resident noted that bracken fern has fallen over into the road at the summit of the blind hill on Barrowby Lane, close to [] House.
ACTION: GS volunteered to clear it tomorrow.
- c. GT noted that on Drury Lane, Harrogate by-pass, hawthorn has encroached into the hedgerows and has now reduced visibility on the splays.
ACTION: Cllr Trotter will pick this up with Highways.
- d. AR noted that the bushes were very overgrown on Chapel Hill although these have now been cut back. Thanks to whoever did this.
- e. On Barrowby Lane, in some areas, the top cover is coming away from the tarmac, on roads which were only very recently resurfaced. This matter was highlighted at the last meeting but was yet to resolved.
ACTION: Cllr Trotter will pick this up with Highways.

9. Correspondence received

None.

10. Other matters

- a. Litter Pick
The date is set for 13th October.
ACTION: Clerk to contact HBC to obtain litter pickers and hi-vis jackets
- b. Risk Assessment
ACTION: Roll this item forward to next meeting.
- c. The Public Sector Bodies (Websites and Mobile Applications)(No.2) Accessibility Regulations 2018
The Clerk noted that we are working with our webhosting serviced provider to ensure that we are compliance. We will need to have an accessibility statement in place on the website by 23rd September 2020.
- d. Kearby Chapel School Room
AR and a resident discussed the Chapel School Room which has been in a dilapidated condition for a number of years. It is thought that it could be a useful community space. A committee is to be set up to discuss fundraising options with a view to reinstating the room for community purposes. The Parish Council confirmed that it would support this effort.

Regarding the land to the side of the Chapel, this was once owned by Wetherby Rural District Council and GT has been undertaking investigations to ascertain who now owns the land. It is very likely now owned by the Parish Council. He will check with the Wakefield Archive as to who has historically owned the land and will also consult with HBC on the matter.
- e. Crime figures
May 2019 – Wharfe Lane – Anti-social behaviour
June 2019 – Gill Lane – Other theft
July 2019 – Wharfe Lane – Vehicle Crime

f. Community defibrillator

The Clerk has purchased a suitable cabinet to house the defibrillator and is still waiting on the electrician to fit the equipment. The Clerk has identified suitable training to be provided by the Red Cross.

g. Parish News: next article

A resident volunteered to write an article for the December/January issue on the Litter Pick (13th October).

It was noted that the Clerk would write an article for the December/January issue of the Village News (the deadline for copy is 8th November 2019) on encouraging residents to register on the website to receive emails from the Parish Council.

11. Open Forum

A small number of matters were raised and discussed.

It was noted that the black rare breed sheep being kept in the field at the top of Kearby Cliff were not being disposed of properly when they die.

ACTION: Clerk to write to DEFRA and Trading Standards.

A resident noted that the signed at the top of Chapel Hill had fallen off and lying on the ground.

ACTION: DM will report this to Highways.

A resident noted that where the bench is situated at the top of Moor Lane, the verge needs cutting regularly.

ACTION: GS volunteered to "top it". In the meantime, the Clerk is to create a specification for the purposes of procuring quotes for the work. Roll this item forward to the December meeting.

12. Items for the next meeting

None carried forward

13. Date of next meeting

Monday, 2nd December 2019 at 7.30pm

The meeting closed at 8.47pm. These are draft minutes of the Parish Council meeting held on 16th September 2019 which are due to be approved at the next meeting on 2nd December 2019.

D Martin
(Chairman)