

KEARBY WITH NETHERBY PARISH COUNCIL

DRAFT

MINUTES OF AN ORDINARY MEETING OF THE PARISH COUNCIL
HELD AT THE STABLES, MAUSTIN PARK
ON MONDAY, 2ND DECEMBER 2019 AT 7.30PM

Present: Daniel Martin (Chair), Angela Rickards, Robin Irwin, Graham Swires (Councillors) and Julie Clegg (Clerk)

In attendance: Cllr Andy Paraskos, 9 residents

1. Apologies and reasons for absence

Apologies were received and accepted from Cllr Guy Townsend and Cllr Cliff Trotter.

2. Sign the minutes of the previous meeting of 16th September 2019

The minutes of the meeting held on 16th September 2019 were agreed and signed by the Chair as a true and accurate record of the meeting.

3. Matters arising from the previous minutes of 16th September 2019

None noted not already addressed in the agenda.

4. Declaration of interests

None declared.

5. Planning applications

It was noted:

a. New applications

None.

b. Updates

- i. **19/03279/FUL: Morcar Hill, Kirkby Lane to Morcar Hill Farm, Kearby** – erection of two storey extension. APPROVED.
- ii. **Low Barrowby Farm** – landscaping. Following the last meeting, the Clerk wrote to the landowner for clarification of his intentions regarding the screening of the barns from the road and associated planting and landscaping. No response has been received to date.

There were no other Planning Applications to consider.

6. Finance report

- a. To approve the Precept arrangements for 2020/2021. IT WAS RESOLVED to raise a Precept of £1,500.

ACTION: Clerk to complete necessary paperwork

- b. Bank balances and bank reconciliations

The Clerk noted that the bank balance at 31st October 2019 was £2,933.76.

- c. The following invoices were approved for payment:

- i. £269.84 – Julie Clegg – wages
- ii. £25 – Parish News - donation

7. Highways

- a. Regarding the previously reported undermined section of road at Gill Lane (see 8a in previous minutes). Yorkshire Water and Highways were involved in reparations and have laid a fantastic new drain and, now, where previous flooding was an issue, it is now not evident at all. It does appear to have turned out for the best. Highways have covered the cost of this work.
- b. A number of ongoing outstanding matters (noted in previous minutes) on which the Chair will speak to Cllr Trotter tomorrow.
- c. The Parish Council considered whether to introduce a Visibility Splay Cutting Specification with a view to paying a contractor to carry out the work and considered a draft prepared by the Clerk. **IT WAS RESOLVED** not to formalise any arrangement, since volunteers would pick this up.

8. Correspondence received

The Clerk had received notification from Highways regarding the closure of Mill Lane for 4 days from 10th December in relation to the supply of utilities to a newly built property.

9. Other matters

- a. Litter Pick of 10th October

It was noted that not as much litter was collected on this occasion. It was thought, perhaps a little early to carry out the litter pick, since the grass was still high; so next year arrange to do it a little later. There were fewer volunteers this time, but the weather was bad. **Date for next litter pick is Saturday, 29th February 2020.**
- b. Risk Assessment

The Parish Council considered a Risk Assessment draft document prepared by the Clerk covering all aspects of Parish Council business. **IT WAS RESOLVED** to adopt the Risk Assessment and review this on an annual basis.
ACTION: Clerk to put the Risk Assessment document on the website
- c. Crime figures

The Chair reviewed the crime figures from September to October 2019.
ACTION: Clerk to contact local constabulary regarding the nature of one of the offences to ascertain if this is a matter of public security
- d. Community Defibrillator: update

The Clerk provided an update and confirmed that the equipment is now installed and rescue ready. The Clerk noted that a short video on its use was available and confirmed that a longer First Aid Course could be arranged if required and this could, perhaps, coincide with a coffee morning at Maustin Park (the next coffee morning is scheduled for 2nd May 2020).
ACTION: Clerk to make the video available on the website.
ACTION: Clerk to discuss with Maustin Park the installation of movement sensor lights to highlight the location of the defibrillator and to make it visible after dark
ACTION: Clerk to ensure that this information is referred to in the Village News and to discuss with the editors the possibility of noting the locations of

the three local defibrillators (at Kirkby Overblow, Sicklinghall and Kearby with Netherby) as a standing article on the back page of the Village News.

e. Parish News

It was noted that the Clerk would write an article for the Village news (deadline 7th January 2020). Subject matter to include defibrillator (location and training), litter pick and Facebook page.

ACTION: Clerk to write an article

10. Open Forum

A small number of matters were raised and discussed.

I was noted that the notice boards are in a poor condition.

ACTION: Clerk to look into costs. *Metal rather than wood? Possible get hold of KO's cast-offs.*

Notices have appeared along Kirkby Lane from BT saying that they want to put up 14 telegraph poles from Cliff House towards Barrowby Wood – 14 within a mile. The cables are currently located underground, however, it appears that a farmer has accidentally dug them up 3 times. It is thought that there is little to be done. Utilities companies can do this without planning permission by way of a wayleave.

Regarding the recycling boxes supplied by Harrogate Borough Council, the boxes for putting recycling in are not adequate.

ACTION: Clerk to note this in the Village News article. *If you've got lids, please use them*

Salt bins : requests for topping up can now be reported directly on the NYCC website.

11. Items for the next meeting

None carried forward

12. Date of next meeting

Monday, 9th March 2020 at 7.30pm

The meeting closed at 8.35pm. These are draft minutes of the Parish Council meeting held on 2nd December 2019 which are due to be approved at the next meeting on 9th March 2020.

D Martin
(Chairman)