

KEARBY WITH NETHERBY PARISH COUNCIL

DRAFT

MINUTES OF THE COMBINED ANNUAL PARISH MEETING AND
ORDINARY MEETING OF THE PARISH COUNCIL
HELD AT THE STABLES, MAUSTIN PARK
ON MONDAY, 9TH MARCH 2020 AT 7.30PM

Present: Angela Rickards (Vice Chair), Robin Irwin, Guy Townsend, Graham Swires (Councillors) and Julie Clegg (Clerk)

In attendance: Cllr Andy Paraskos, Cllr Cliff Trotter and 2 residents

ANNUAL PARISH MEETING MINUTES

1. Sign the minutes of the previous Annual Parish Meeting of 11th March 2019

The minutes of the Annual Parish Meeting held on 11th March 2019 were agreed and signed by the Chair as a true and accurate record of the meeting.

2. Matters arising from the previous Annual Parish Minutes of 11th March 2019

None.

3. Annual Report of the Chairman of the Parish Council

The Chair reported on the routine on-going activities and responsibilities of the Parish Council throughout this financial year 2019/2020.

ACTION: Copy of annual report to be appended to these minutes

ORDINARY PARISH MEETING MINUTES

1. Apologies and reasons for absence

Apologies were received and accepted from Cllr Daniel Martin (Chair).

2. Sign the minutes of the previous meeting of 2nd December 2019

The minutes of the meeting held on 2nd December 2019 were agreed and signed by the Chair as a true and accurate record of the meeting.

3. Matters arising from the previous minutes of 2nd December 2019

None noted not already addressed in the agenda.

4. Declaration of interests

None declared.

5. Planning applications

It was noted:

a. New applications

It was noted that a P&A application had been permitted for a new barn at the top of Moor Lane; presumably replacing an existing building. The new barn is

allowed under permitted development and is expected to be around 45 x 60 feet.

b. Updates

- i. **Low Barrowby Farm** – landscaping. The Clerk wrote to the landowner in Autumn 2019 for clarification of his intentions regarding the screening of the barns from the road and associated planting and landscaping. No response has been received to date.

ACTION: Clerk to write to the landowner again to reiterate that they need to discharge the outstanding planning conditions in relation to landscaping.

There were no other Planning Applications to consider.

6. Finance report

a. Bank balances and bank reconciliations

The Clerk noted that the bank balance at 31st December 2019 was £2,638.92.

b. The following invoices were approved for payment:

- i. £40 – Information Commissioner’s Office – data protection fee
ii. £229.56 – Julie Clegg – wages

7. Highways

- a. Cllr Trotter noted that work started last week with 3 gangs in the Harrogate area filling potholes. There is extra funding in the county but further work is unlikely to be carried out until April to avoid the frosts. One resident has toured the area recently with Cllr Trotter to identify potholes.
- b. On Barrowby Lane near the telecom mast near Beasley House – drain is completely full.
- c. Speed calming measures would be desirable on Barrowby Lane, where drivers seemingly ignore the fact that it is a single-track road, but this is a 60mph road and unfortunately nothing can be done in terms of traffic calming or reducing the speed limit.

8. Correspondence received

The Clerk had received correspondence from Harewood Hill Climb noting their activities for 2020.

9. Other matters

a. Kearby Chapel Hall

Roll item forward to next meeting.

b. Litter Pick of 10th October

It was noted that the weather was awful, but a good number of volunteers turned out and a good number of bags were collected and taken to Allerton Waste Recycling Centre.

ACTION: Clerk to advertise the date for next litter pick is Saturday, 10th October 2020

c. Grievance and Disciplinary Handling policies

The Parish Council considered the draft Grievance and Disciplinary Handling policy documents prepared following guidance from the National Association

of Local Councils (NALC). **IT WAS RESOLVED** to adopt both policies and review this on an annual basis.

d. Website Accessibility and Compliance

The Clerk noted that whilst the PC's website is one of the more up-to-date and responsive websites which meets most of the requirements of the guidance, it does not quite meet the regulations required by 23rd September 2020. In the first instance, the PC must add an Accessibility Statement to the website and, in due course, further work will be required to the content of the website. The PC's webhosting contractor, Vision ICT, will carry out the work involved in providing an Accessibility Statement for £45 plus VAT. **IT WAS RESOLVED** to pay for this service.

e. Crime figures

The Chair reviewed the crime figures from January 2020.

f. Community Defibrillator: update

The Clerk provided an update and confirmed that Maustin Park had given permission for the provision of one or two "glow in the dark" LED signs and one small light above the defibrillator.

ACTION: Clerk to progress to purchase suitable lighting and to also progress training on the defibrillator

g. Parish News

It was noted that the Clerk would write an article for the Village news (deadline 7th May 2020).

ACTION: Clerk to write an article regarding the litter pick and a resident volunteered to write an article regarding speeding through the village

10. Open Forum

A small number of matters were raised and discussed. In particular, in relation to the rare breed animals being kept at the top of Kearby Cliff, it was noted that the animals were not being kept appropriately.

ACTION: Clerk to write to Trading Standards again

The Stables Bar asked the Parish Council to make a note of thanks to the community for supporting the recent Fish & Chip supper evening.

11. Items carried forward to the next meeting

Kearby Chapel Hall.

12. Date of next meeting

Monday, 11th May 2020 at 7.30pm

The meeting closed at 8.42pm. These are draft minutes of the Parish Council meeting held on 9th March 2020 which are due to be approved at the next meeting on 11th May 2020.

A Rickard
(Vice Chairman)